A. RIGHTS OF DATA SUBJECTS

Within scope of Article 11 of Personal Data Protection Law No. 6698 and the relevant legislation, any person has right to apply to the Company, which is in the capacity of data controller, on the following issues:

a) To learn whether or not their personal data is processed,

b) To request information on the procedure, if their personal data has been processed,

c) To learn the purpose of processing of the personal data and whether or not they are used in line with their intended purpose,

d) To obtain information about third parties to whom the personal data have been transferred domestically or abroad,

e) To request the correction of personal data that may have been processed incompletely or inaccurately,

f) To request the deletion or destruction of personal data within the scope of provisions set forth in Article 7 of the Law no. 6698,

g) To request that the third parties to whom personal data is transferred are informed of the operations carried out pursuant to sub-paragraphs (d) and (e),

h) To object to the occurrence of an outcome which is to the detriment of the data subject as a result of the analysis of the data processed, exclusively through automated systems,

ı) To request compensation for damages in the event that damage is sustained as a result of the unlawful processing of personal data.

B. PROCEDURES AND PRINCIPLES ON THE DATA SUBJECT'S APPLICATION TO THE DATA CONTROLLER

Pursuant to paragraph 1. of Article 13/1 of the LPPD and under the Communiqué on the Principles and Procedures for the Application to the Data Controller, (published in the Official Gazette issue no. 30356 dated 10.3.2018); applications to be filed with the Company, as the data controller regarding such rights, should be submitted through any of the other methods determined by the Personal Data Protection Board **("Board")**.

Pursuant to article 4 Application Right of the Communique on Procedures and Principles for Application to the Data Controller, the real persons whose personal data are processed have right to apply to the Data Controller. Data subjects may exercise this right provided that they file their application in Turkish.

"Data subject" which is owner of personal data, in order to exercise all his/her rights pursuant to Article 11 of the Personal Data Protection Law No. 6698 and the relevant legislation, may file application;

- In writing,
- With secure electronic signature,
- Through Registered Electronic Mail (REM) address,
- With a mobile signature,
- By sending from the email address previously notified to the data controller by the data subject and registered in the Company's system.

The application must include the following particulars:

- Name, surname, and signature if the application is in writing,
- Turkish ID number for Turkish citizens, and nationality, passport number, or identity number, if any, for foreigners,
- Residential or business address for notification,
- Electronic mail address, phone and fax number for notification (if any), and
- Subject of the request.

The information and documents concerning the matter, if any, shall be enclosed with the application.

In written applications, the date when the document is served upon the data controller, or its representative shall be considered as the application date.

In the applications filed through other methods, the date when the application is received by the data controller shall be considered as the application date.

The application shall be concluded on a free-of-charge basis, within the shortest time possible depending on the nature of the request, but in any event within no later than thirty days. However, if the relevant transaction requires an additional cost, the fee set out in the tariff determined by the Board may be collected.

The applications should be filed by the individual himself/herself. An application may only be filed on behalf of another person through a power of attorney, provided that it contains the authority to request for information within the scope of LPPD. The Company may request the relevant verification information if it suspects of the identity of the applicant.

CONTACT INFORMATION

Title : DENMAR DEPOCULUK NAKLİYAT VE TİCARET A.Ş

Head Office Address : Deniz Mahallesi, Limanyolu Caddesi, Derince Liman İşletmesi No:21 Derince Kocaeli

E-mail : kvkk.denmar@wesoda.com

denmar DEPOCULUK
PART OF THE we•soda GROUP

APPLICATION FORM AND PRIVACY NOTICE FOR THE DATA SUBJECT

Name-Surname		
Republic of Türkiye ID No. Nationality and Passport Number for Foreigners		
Notification Address		
Phone No.		
Email Address or Registered e-mail address		
Date of Application		
Your relation with us	☐ **Employee**	☐ **Supplier**
	☐ **Prospective Employee** Job Application Date:	☐ **Business Partner/Supplier**
	☐ **Former Employee** Years you have worked:	☐ **Other (Please state):**
Previously Contacted Unit		
Subject of the Request		
Which Method You Want to Use to Respond to Your Application	☐ I want it to be sent to my address.	
	☐ I would like to be contacted via email.	
	☐ I want it to be delivered to me in person.	

The data subject declares and undertakes that the documents and information provided to the Company in this application are accurate and up-to-date. The information and documents provided in the application form are processed and protected within the scope of the LPPD for the limited purposes of evaluating and responding to the application, delivering the response to the data subject, and determining data subject's identity and address. The personal data shared through this form will be processed within the scope of the Privacy Notice provided in the attachment in order to fulfill the request.

Signature :

Date :

PRIVACY NOTICE FOR THE DATA SUBJECT IN ACCORDANCE WITH THE PERSONAL DATA PROTECTION LAW NO. 6698 (LPPD)

This Privacy Notice has been issued to be presented with, **DENMAR DEPOCULUK NAKLİYAT VE TİCARET A.Ş** residing at **Deniz Mahallesi, Limanyolu Caddesi, Derince Liman İşletmesi No:21 Derince Kocaeli** address in order to fulfill the obligation to inform the data subjects who apply pursuant to Article 11 of the Law No. 6698 on the Protection of Personal Data **(LPPD).**

A. METHOD OF COLLECTION OF PERSONAL DATA

Personal data are obtained from data subjects in digital/electronic and/or written form. The personal data obtained is processed partially or fully automatically within the scope specified in this Privacy Notice, or by non-automatic methods provided that it is part of the data recording system.

B. PURPOSES OF AND LEGAL GROUNDS FOR THE PROCESSING OF PERSONAL DATA

Article 3 of the LPPD defines Processing as any operation performed on personal data such as recording, storage, preservation, modification, reorganization, disclosure, transfer, acquisition, making available and classification. The personal data processed by the Company in its capacity as the data controller along with the purposes and the legal grounds for such processing are listed in detail in the tables below.

Legal Grounds	Data Category	Personal Data	Purpose of Processing
LPPD 5/2-a of the LPPD-data processing has been expressly prescribed by laws.	Contact Data	Address, Email Address, Telephone No.	Carrying Out the Activities in accordance with the Legislation
Article 5/2-ç of LPPD - where data processing is mandatory for the data controller to fulfill its legal obligation.	Identity Data	Name-Surname, Turkish ID No/Tax ID/PASSPORT NO, Attorney Information for applications via Attorney, E-Signature, Signature	Carrying Out the Activities in accordance with the Legislation
Article 5/2-ç of LPPD - where data processing is mandatory for the data controller to fulfill its legal obligation.	Contact Data	Address, Email Address, Telephone No.	Monitoring of Requests and Complaints, Ensuring the Security of the Data Controller's Operations, Conducting/Supervising Business Activities, Conducting Storage and Archive Activities, Informing Authorized Public Institutions and Organizations
Article 5/2.-ç of LPPD - where data processing is mandatory for the data controller to fulfill its legal obligation.	Identity Data	Name-Surname, Turkish ID No/Tax ID/PASSPORT NO, Attorney Information for applications via Attorney, E-Signature, Signature	Monitoring of Requests and Complaints, Ensuring the Security of the Data Controller's Operations, Conducting/Supervising Business Activities, Conducting Storage and Archive Activities, Informing Authorized Public Institutions and Organizations

Article 5/2-e of LPPD- where data processing is mandatory for establishing, exercising or protecting a right.	Identity Data	Name-Surname, Turkish ID No/Tax ID/PASSPORT NO, Attorney Information for applications via Attorney, E-Signature, Signature	Handling and Carrying Out of Legal Affairs
Article 5/2-e of LPPD- where data processing is mandatory for establishing, exercising or protecting a right.	Contact Data	Address, Email Address, Telephone No.	Handling and Carrying Out of Legal Affairs

C. PURPOSES OF AND RECIPIENTS FOR THE TRANSFER OF PERSONAL DATA

The company processes personal data in accordance with the principles of "**need to know**" and **"need to use"**, by ensuring the necessary data minimization and taking the necessary technical and administrative security measures. Your personal data will be processed within the framework of the personal data processing conditions and purposes specified in the LPPD, and are transferred only in the following cases and to the specified third persons.

Recipients / Recipient Groups	Purpose of Transfer	Data Transferred
Authorized Public Institutions and Organizations, Judicial and Administrative Courts in Case of Legal Disputes	Fulfillment of Legal Obligations, Handling and Carrying Out of Legal Affairs	Contact Data (Address, E-Mail Address, Phone Number), Identity Data (Name-Surname, Turkish ID No./Tax ID/PASSPORT NO, Attorney Information in applications through Attorney, E-Signature, Signature)
Attorneys, Consultants	Fulfillment of Notification Obligations to Authorized Public Institutions and Organizations, Conduct of Litigation Processes in Judicial and Administrative Courts in Case of Legal Disputes	Contact Data (Address, E-Mail Address, Phone Number), Identity Data (Name-Surname, Turkish ID No./Tax ID/PASSPORT NO, Attorney Information in applications through Attorney, E-Signature, Signature)

D. RIGHTS OF THE DATA SUBJECTS and THE METHOD FOR EXERCISING THESE RIGHTS

As per Article 11 of the LPPD No.6698 everyone has the right to apply to the Company, in its capacity as data controller, regarding the following issues:

Each data subject has the right, by applying to the data controller, to:

a) To learn whether or not their personal data is processed,

b) To request information on the procedure, if their personal data has been processed,

c) To learn the purpose of processing of the personal data and whether or not such data are used in line with its intended purpose,

d) To obtain information about third parties to whom personal data is transferred domestically or abroad,

e) To request the correction of personal data that may have been processed incompletely or inaccurately,

f) To request the deletion or destruction of personal data within the scope of provisions set forth in Article 7 of the Law no. 6698,

g) To request that the third parties to whom personal data is transferred are informed of the operations carried out pursuant to sub-paragraphs (e) and (f),

h) To object to the emergence of an outcome which is to the detriment of the data subject as a result of the analysis of the data processed, exclusively through automated systems,

ı) To request compensation for any damages incurred due to unlawful processing of personal data.

Applications regarding the rights listed above must be made in writing using one of the methods below, in accordance with the relevant legislation.

- With a secure electronic signature,
- Through Registered Electronic Mail (REM) address,
- With mobile signature,
- kvkk.denmar@wesoda.com to email address together with documents that prove applicant's identity through the registered e-mail address in the Company's systems

The content of the application must include the issues listed below in accordance with the relevant legislation, and if information and documents related to the application subject are available, they are added to the application.

- Name, surname, and signature if the application is in writing,
- Turkish ID number for Turkish citizens, and nationality, passport number, or identity number, if any, for foreigners,
- Residential or business address for notification,
- Electronic mail address, phone and fax number for notification, if any, and
- Subject of the request.

Although not mandatory, the data subject may also apply by filling out the Application Form available on the Company's website.

Applications shall be finalized free of charge as soon as possible, depending on the nature of the request within 30 days at the most; however, if the requested action requires additional costs, you may be asked to pay a fee according to the tariff to be determined by the Personal Data Protection Board.

Acknowledgment: The data subject acknowledges receipt of a copy of this Privacy Notice on the Protection of Personal Data.

IMPORTANT NOTICE: Pursuant to Article 4 of the Communiqué on the Procedures and Principles of Application to the Data Controller, titled "Right of Application", natural persons whose personal data are processed have the right to apply to the data controller. Data Subjects may use this right provided to make their applications in Turkish.